

St. Boniface Catholic Church  
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**Parish Pastoral Council – Meeting Minutes  
Monday, September 17, 2018**

**Those in attendance:**

Gerry Klock, President  
Mike Felipe, Vice President  
Lynn Duncan, Secretary  
Brandi Ellis  
Lisa Ganser  
Janice Howard  
Mark Czachowski, Ex-officio, Finance Council  
Polo Rodriguez, Ex-officio, Discipleship Council

**Those absent:**

Joe Colanero  
Rick Rafter, Ex-officio, Deacon  
Fr. Martino

Gerry opened the meeting with prayer at 7:10

**Disposition of Minutes**

Janice motioned that minutes be approved with changes and Lisa 2<sup>nd</sup>, motion passed.

**Unfinished Business**

**Ministry Updates-**

- (a) Joe- Service Ministry- No report
- (b) Lisa- Formation Ministry- No report
- (c) Brandi- Prayer Ministry-
  - a. All current lectors have been asked to continue, most would like to continue and one lady has inquired about lecturing and a new training will be done in the fall. – Denise Curtis
- (d) Janice- Hospitality Ministry- No report
- (e) Mike- Gloria Bazemore and Carol Galasco will be taking over the Alter Society.

A Virtus Training will take place on September 30 after the 11:00 mass.

**Special Projects-**

St. Boniface Sign will be placed as you enter Effingham County. Mike Felipe is working on it with Reggie Loper. Reggie is working with a family member that is out of state to finalize plans. He does need to know what size sign we would like. – No Change

Lighting and Security (Lisa) - Georgia Power will come out next week to look at where to put big lights in front of the Office Building. Parking area had to be cleared and burned before they would be able to come out. Other lights will be place if needed at a later date. Still need Cameras for the Faith Formation Building and the rest of the Church. Rick Rafter has some cameras he is willing to donate if they can work for the church. Dan Ganser and Rick need to touch base. – No Change

Bulletin Board Sign (Lynn) – Just received the updated list of Ministry Contacts from Polo

Brick Sale (Gerry) - Made over \$530 for the building fund. Will do again next year.

Nursery Door (Gerry) - A special lock has been placed on the door and only adults can open it. Because of the new lock, plans to cut the door have been dismissed. Considered complete, however, please spot check the door and see if you can open it and the lock is being used.

Motion Detectors (Gerry) – Polo volunteered to work with Don to complete this project.

No Trespassing Sign (Lisa) - Lisa has found someone to make the sign. Will get verbiage approved.

Chicken Dinner- (Joe) - Tickets will be for sale after all Masses. Lynn & Brandi will handle the 5:00 Mass, Lisa & Mike will handle the 8:30 Mass, Gerry, Janice and Joe will handle the 11:00 Mass. Volunteer signup sheets have been given to parishioners. Lynn volunteered to compile the data and make the large posters in the back of the church for the week of the event.

### **New Business**

Gartland Award Nominations- After much discussion, it was decided to nominate Rick and Debbie Rafter for this award. Lisa will double check to see if they have received the award before, if not, she will write up the formal nomination. Lisa motioned, Mike 2<sup>nd</sup> and the motion passed.

It was suggested that there be a special mass on December 11 at 7 p.m. to honor Our Lady of Guadalupe. This mass will feature a special Spanish Choir.

Discipleship Council presented a Parish Survey that will help identify the spiritual needs of the parish. Parish Council can add suggest additions to this survey. Father would also like the Finance Council to add a Feasibility Survey to the project. This survey will go out to the parish during Advent.

Fundraisers should be submitted to the Parish Council for approval before they are written on the parish calendar. This will help the Parish Council make sure that we are not "Nickle and Diming" the parish as we go into a capital campaign.

The Pro-Life Committee would like to participate in a Fundraiser for the Pregnancy Care Center- Bottle Boomerang. We have done this in the past.

The St. Boniface Youth Group would like to do two craft fundraisers for the Washington DC, March for Life Trip. Lynn motioned, Lisa 2<sup>nd</sup> and motion passed. Lisa will work with Patti to set the date on the master calendar.

Outreach Committee would like to do the Christmas Dish Raffle again this year as a fundraiser.

### **Finance Update- Mark Czachndowski**

Target date for 2019-20120 budget will start in March and April to meet the Diocese deadline and to avoid emergency meeting. The committee budget requests will be sent out in March, with a request due back date of April 15. The Finance Council will meet in April and May to finalize the budget.

Electronic payments for financial giving was discussed, Fr. Martino described using PayPal for other charitable organizations and the fees were low, around 1.3%. Jake Peavey is researching for the Finance Council.

The Knight of Columbus Insurance was contacted about loan process for the new sanctuary and rectory. We have several options available in part because of our previous loan with the Knights.

Fundraising for the capital campaign will be done in-house with Deacon Rick Rafter as chairman. As chairman, Rick will keep an accounting of cash and pledges.

No updates from Don Smith on the walk behind floor scrubber. I did learn that these machines sweep, wash, rinse and apply wax but cannot remove the old wax, you still need a floor scrubber for that function.

The Diocese has mandated a new payroll program and Patti will be attending training for this.

To date, \$7600 of the \$10,000 budget has been spent on renovating the new offices/ meeting room and classrooms.

The Finance Council approved a motion of paying cash for the entire amount for the rectory and then obtaining a loan afterwards to put money back into the building fund.

Fr. Martino is describing the options to the parish and letting them vote on how to proceed.

### **Father's Update- Fr. Martino-**

Bishop Hartmayer wrote a letter to Fr. Martino about the move off campus and office/meeting rooms' renovation. Father will respond. See Attachment.

Building Project- Survey Results- 124 families voted.

2% voted for Option 1- Wait and build everything at the same time.

20% voted for Option 2- Start within the next year with approval from the bishop and use building funds for half and take out a loan from the Knights of Columbus for the second half.

78% voted for Option 3- Start within the next year with approval from the bishop but pay for the whole thing with funds from the building fund.

Director of Religious Education (DRE) responsibilities have added the tracking of Virtus Training and keeping track of parish records. Because of these added responsibilities Celeste is requesting 2-5 additional hours per week. Lisa motioned, Lynn 2<sup>nd</sup> motion passed.

### **Announcements**

None

### **Reminder**

With all the things going on in the Catholic Church please stress the importance of Virtus Training to all members of ministries.

The Nursery can be open for any meeting. Just give Denise Burdick at least a 5 day notice.

Bulletin cut-off is Wed by 12 p.m.

Please wear nametags

### **Next Meeting**

The next meeting will be Monday, October 15, 2018 at 7:00 PM. The November meeting will be moved to Monday, November 26, 2018 at 7:00 PM

### **Adjournment**

There being no further business the meeting was closed with a prayer at 8:30

Notes taken by and submitted by Lynn Duncan on September 17, 2018