

St. Boniface Catholic Church

1952 GA Hwy 21 S. Springfield, GA 31329-5207

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FINANCE COUNCIL MEETING 18 APRIL 2018

CALLED MEETING

I. **OPENING PRAYER:** The meeting opened with a prayer at 7:20PM.

II. ATTENDING MEETING:

Name:	Present	Absent
Mark Czachowski - Chairperson FC	X	
Pat Beebe – Member FC	X	
Denise Curtis – Secretary FC	X	
Marlene Mondziel – Member FC	X	
Kathy O’Sako – Member FC		X
Jacob Peavey – Member FC		X
Gerry Klock – Chairperson Parish Council- Ex-Officio		X
Fr Martino Thong Nguyen – Ex-Officio Member	X	

III. BUDGET PREPARATION DISCUSSION:

1. The meeting was called in response to the Diocesan requirement that the parish budget be submitted by May 1 instead of June.1.
2. Father explained that a new program for high school students has been established. The costs for this program will be included in Budget Code 5204.
3. Budget requests received from committees and ministries were discussed. The FC members agreed that if the current request was within 10% (or \$100) of last year’s requested amount (regardless of actual expenditures), the amount would be automatically approved. Any amount over 10% would be decided upon by Mark.
4. Budget requests for Office – Grounds – Church were approved as follows:

5105 Office Supplies **\$9500**

5106 Maintenance Repair **\$5000**

5107 Janitorial Supplies **\$3500**

5108 Grounds Maintenance **\$2500** (Request was \$6000 which included funds for repair to the well at the rectory. This repair should be included in Capital Repairs 7211 and so the amount was removed from the 5108 amount).

5109 Church Supplies **\$8000** requested (approval deferred pending a reason as to why the current year’s amount was \$2000 over budget)

5112 Rectory/Household \$11,000 requested, **\$10,000** approved due to removing auto expenses which are on Code 5101

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5. Budget requests for Committees were approved as follows:

5204 Baptism Class \$200; Children's Liturgy \$425; VBS \$1500; New High School Group \$7000; Children's FF \$7000. **Total \$16, 125**

5205 Family Promise \$1500; Liturgy/Altar Society \$2000; Parish Life \$6000; Prison Ministry \$175; Pro-Life \$500; *(No budget request was received at the time of the meeting for the following but were submitted later)* Outreach \$450; Discipleship \$1500. **Total \$12,125**

5207 Catholic Focus \$130; RCIA \$800 **Total \$930**

5208 Nursery Supplies **\$1800** (Graduation gifts is also included in this code but no request was submitted)

5209 Youth Group \$4000 (This amount was based on the actual expenditures for last year which was over their budgeted \$2500 – the amount includes funds for Youth Training out of state); Youth Group Store/Ave Maria Shop \$500 **Total \$4500.**

6. Budget requests for Capital Expenditures were approved as follows:

7210 Repair of Buildings, 7211 Other (System breakdowns, etc which will include well repair); 7212 Remodeling of Buildings; 7232 Purchase of computer hardware and software including ParishSoft – **Total \$19,000**

IV. OTHER COMMENTS:


1. The Finance Council approved the following pay raises:

- a. Church secretary/bookkeeper - \$.50/hour.
- b. Custodian - \$.50/hour.
- c. Faith Formation Director - \$25/week.

All are effective as of July 1, 2018.

2. The well at the rectory needs to be repaired. The question was raised as to how much it will cost to repair it versus tapping in to city water. It was decided not to tap into city water until the new church is built and then do it all at the same time. The Finance Council agreed to proceed with having the well repaired. The estimated amount is included in the budget under Capital Expenses.

V. CLOSING PRAYER: The meeting closed with a prayer at 9:00PM.

 5-18-18

Denise Curtis, Secretary